

From:

Name:.....

Address:.....

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Contact Nos.:.....

Date:.....

To,

The Chief Executive Officer,
..... State Waqf Board,

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Cc to:

The Secretary,
Central Waqf Council (CWC),
Government of India,
14/173, Jamnagar House,
Shahjahan Road,

NEW DELHI-110011

Subject: New/Correction of information of Waqf Property (WAMSI) regd.

Dear Sir,

I/we have gone through the Public Interface of WAMSI On-line System and did not found the Waqf Property existing in our Area for so long (NEW) OR found the Waqf Property in our Area for which information available in WAMSI On-line System is incorrect (OLD).

The information (duly filled-in the prescribed Formats) about this new/old Waqf Property is being sent herewith for your kind perusal and to request you to arrange to/for include/correction in the WAMSI Databases.

I/We am/are sending the relevant copies of Waqf Property Ownership establishing Legal Documents (if any) and I/We am/are ready to submit the same before the Waqf Board for inquiry about the correctness of the said information. Please acknowledge the receipt of this letter.

Thanks,

Yours sincerely,

Enclosures:

1. WAMSI On-line System Data Verification Form (3 Pages).
2. Print-out of Report Card(s) in case of listed Waqf Properties in WAMSI.
3. Photographs of Waqf Properties from all sides/angles.
4. Copies of the Legal Documents proving the Waqf Properties.

New Verification: **Waqf Property Basic Data – Public Response Form**

<u>Waqf ID</u>	<input style="width: 100%;" type="text"/>	<u>Waqf Name</u>
<u>PropID</u>	<input style="width: 100%;" type="text"/>	<u>Property Name</u>

BRIEF DESCRIPTION (SPECIFICATION) OF THE WAQF PROPERTY

AREA	<input style="width: 100%;" type="text"/>	Measurement Unit	<input style="width: 100%;" type="text"/>	CURRENT STATUS	<input style="width: 100%;" type="text"/>
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BOUNDED BY	NORTH	<input style="width: 100%;" type="text"/>
	SOUTH	<input style="width: 100%;" type="text"/>
	EAST	<input style="width: 100%;" type="text"/>
	WEST	<input style="width: 100%;" type="text"/>

LOCATION DETAILS

State: District: Sub-District: Town/Village:	Location: Locality/Street/Lane/House etc or Khasra/Khata/Plot/etc
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PHOTOGRAPHS TAKEN (Yes/No) ? **How many attached** (min. 5) ?

ESTIMATED VALUE Rs. as on date

PRESENT MANAGEMENT since when
 (Mutawalli, MC, Adm, etc)

Management Details (Mutawalli, MC Members, Addresses, Contacts, etc)

Date: _____

Signature of Field Staff
Name: _____

New Verification: **Waqf Property GPS Data – Public Response Form**

<u>Waqf ID</u>	<input type="text"/>	<u>Waqf Name</u>
<u>PropID</u>	<input type="text"/>	<u>Property Name</u>

ROUGH POLYGON (LAYOUT) WITH VERTEX NOS. MARKED ON IT (1, 2, 3,)

GPS COORDINATES:

VER TEX	LATTITUDE	LONGITUDE	VER TEX	LATTITUDE	LONGITUDE
1.			11.		
2.			12.		
3.			13.		
4.			14.		
5.			15.		
6.			16.		
7.			17.		
8.			18.		
9.			19.		
10.			20.		

Date: _____ Time: _____

Signature of Field Staff

GPS Instrument Name: _____

Field Staff Name: _____

New Verification: **Waqf Property Basic Data – Public Response Form**

Waqf ID	<input type="text"/>	Waqf Name
PropID	<input type="text"/>	Property Name

PRESENTLY POSSESSED BY

POSSESSTION BASIS **since when**

IF POSSESSED BY LESSEE/TENANT, THEN SPECIFY LEASE/RENT DETAILS

LEASE/RENT PERIOD: From To

EMD Rs. RENT Rs. PERIODICITY: Monthly/.....

RENT PAID TILL TO WHOM..... MODE: Cash/.....

LESSEE/TENANT CONTACT DETAILS INCLUDING PHONE/MOBILE/EMAIL

LESSEE/TENANT PHOTOGRAPH (Yes/No) ?

Additional Information

Date: _____

Submitter Signature
Name: _____